

UNIVERSITY OF CALIFORNIA, RIVERSIDE CONTRACT QUICK GUIDE

NOTE: The following list is not all inclusive.

TYPE OF CONTRACT	RESPONSIBLE CAMPUS OFFICE
Revenue Generating Agreement for Services; Facilities Use Agreements & Entry Permits less than one year (e.g. agreements for temporary use of land by researchers, classroom space at school districts, summer camp space)*; Interagency Agreements; Equipment/Vehicle Loan Agreements (customized only); Performance Agreements; License Agreements for Use of University's Name/Logos on Products Sold By Commercial Vendors	Business Contracts Office
Purchase of Goods & Services (P.O.'s); Professional Services; Lease Purchase (personal property); Software Licenses; Consultant Agreements (non-design and construction).	Purchasing
Construction Contracts	Planning, Design & Construction
Research Agreements; Contracts & Grants; Material Transfer Agreements; Subcontracts; Patent & Copyright Agreements; Clinical Trial Agreements	Office of Research & Economic Development
Employment	Human Resources
Gifts & Endowments	University Advancement
Real Property Agreements; License Agreements, Easements, etc.	Real Estate Services & Asset Management
License Agreement for Use of University's Name/Seal	Office of University Advancement
Indemnification Agreements and Waivers of Liability.	Risk Management

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